

To: All Members
of the Dartmoor National Park Authority

(see below)

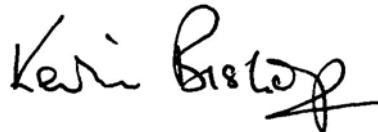
Please quote: NPA/09/Agenda
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Tel: 01626 832093
Date: 25 March 2009

DARTMOOR NATIONAL PARK AUTHORITY

Friday 3 April 2009

A meeting of the Dartmoor National Park Authority will be held on the above date at **12 noon** or on the rising of the Development Management Committee, whichever is the later **in the Meeting Room at Parke, Bovey Tracey** to consider the following matters.



Kevin Bishop
Chief Executive (National Park Officer)

Access to Information - Local Government Act 1972 (as amended)

Agenda and Reports

Copies of the Agenda and Part I reports are available for inspection by members of the public at the above address five clear days prior to the meeting. They are also published on the DNPA website prior to the meeting. A limited number of copies are available for reference at the meeting.

Background Papers

The Background Papers relating to Part I reports, except any containing exempt information, can be inspected by members of the public at the above address between the hours of 9:00 am and 4:30 pm, Monday to Friday, by prior arrangement.

AGENDA

PART I - OPEN PROCEEDINGS

- 1 Welcome and Apologies
- 2 Minutes of the meeting held on Friday 6 March 2009 – attached (Page 1)

3 Declarations of Interest

Members are invited to declare any personal or prejudicial interest relating to any agenda item at this stage in the meeting.

4 Items Requiring Urgent Attention

5 Public Participation

To answer any questions or to receive any statements, representations or petitions which relate to the published reports in Part I of the Agenda. Representations will be heard immediately prior to the item to which they refer.

Section A – Corporate Matters

6 Member Allowances

Report of the Director of Corporate Services (NPA/09/018) (Page 7)

Section B – Park Management

7 Dartmoor Grant

Report of the Director of Park Management (NPA/09/019) (Page 9)

8 Historic Buildings Grant Aid Scheme

Report of the Head of Cultural Heritage Service (NPA/09/020) (Page 13)

9 Devon County Council (Byway open to all traffic No. 4, Ashburton) – Definitive Map Modification Order 2009

Report of the Principal Officer Access and Ranger Service (NPA/09/021) (Page 14)

Section C – Items for Information

10 Tree Preservation Orders and Section 211 Notifications (Works to Trees in Conservation Areas) Determined Under Delegated Powers

Report of the Trees & Landscape Officer (NPA/09/022) (Page 16)

Members' Attendance at Outside Bodies

To receive reports of salient matters from Members attending meetings of outside organisations.

12 Minutes of the Greater Dartmoor LAG Meeting held on 12 January 2009

(Page 18)

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED.

NIL

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership:

T Archer, S D Barker, P Cook, M C Date, P Harper, P W Hitchins (Deputy Chairman), L J G Hockridge, N Hoskin (Chairman), A Hosking, M Jeffery, Miss H Jenny, D Lloyd, Mrs C Marsh, J McInnes, Mrs S Morgan, I Mortimer, Miss D Moyse, S Purser, M H Retallick, T Smale, D W Webber, J Young

DARTMOOR NATIONAL PARK AUTHORITY

Friday 6 March 2009

Present: T Archer, M Date, P Harper, B Hitchins,
N Hoskin (Chairman), A Hosking, M Jeffrey, Miss H Jenny,
Mrs C Marsh, J McInnes, Miss D Moyse, S Purser,
M Retallick, T Smale, D Webber, J Young

Apologies: Mrs S Morgan, P Cook, S Barker

Non attendance: J Hockridge

The Chairman welcomed Mr D Lloyd and Mr I Mortimer, newly appointed Secretary of State Members of the Authority. He also welcomed Mr P Cook, newly appointed Independent Standards Committee Member, as well as Mr M Watson (Chairman of Standards Committee, R Woodall and R Blackshaw, Members of the Standards Committee. All were in attendance to observe proceedings.

The Chairman welcomed Mr Chris Gregory, Deputy Land Steward, Duchy of Cornwall. He reported that Mr Gregory had been promoted and was now working on the Isles of Scilly. Members and officers joined the Chairman in thanking Mr Gregory for his support and willingness to work with the Authority in forging a strong partnership over the years and made a presentation of a parting gift in recognition of all that he had done for Dartmoor National Park.

2356 Minutes of the meeting held on Friday 9 January 2009

The minutes of the meeting held on Friday 9 January 2009 were agreed and signed as a correct record.

It was noted that the meeting scheduled for Friday 6 February 2009 was cancelled due to extreme weather and that all items were carried forward to this meeting.

2357 Declarations of Interest

None.

2358 Items Requiring Urgent Attention

Social Inclusion and Diversity - Miss Jenny distributed an example of how changing font/colour/size and spacing (as per guidelines provided by the Dyslexia Association) makes reading existing text accessible to more readers to accompany her report appended to the Minutes of 09.01.09.

Loop Road – The Director of Park Management reported the receipt of a 500 signature petition to ask DNPA/Duchy and the Army to work together to repair the east side (OP22 to OP15) and keep it open in order that people with mobility difficulties can continue to enjoy and special qualities of this part of Dartmoor.

ENPAA / ANPA meetings –The Chief executive (National Park Officer) has sent out summaries of recent meetings.

Edward Moorshead Award – The Chief Executive (National Park Officer) reported that these will take place t 2.30pm on Tuesday 17 March. Mrs Moorshead, together with Judy Spiers, will be attending.

The Chairman reported the sad news that Sir Martin Doughty, Chairman of Natural England, has passed away. Members recorded their condolences on his passing and their recognition of his work.

2359 Public Participation

None.

2360 Financial Management 1 April 2008 to 31 January 2009 and Forecast of Financial Outturn 2008/09

Members received the report of the Head of Finance (NPA/09/011). Mrs Laws reported that within the last two days she had received notification that Local Government Employers had issued instructions that an additional 2008 pay award of 0.3% should be made following the outcome of the arbitration panel appointed to settle the 2008/09 pay dispute. This will increase the overspend to £29k for 2008/09.

Three grants are likely to be paid over in 2009 – Moor to Devon, Stepping Stones and the Cycle Map.

There are no capital financing requirements. DNPA is still debt free; the management of the budget has been robust. The final outturn will be reported to members in May/June.

Mr Purser confirmed to Members that Audit and Governance Committee regularly challenge the financial management and forecasting.

Mr Smale congratulated Mrs Laws and her team – they were to be applauded for getting that close to budget considering the trials of last year.

RESOLVED:

Members noted the content of the report.

2361 Business Plan 2009/10 and Risk Register 2009/10

Members received the report of the Chief Executive (National Park Officer) (NPA/09/012). He reminded Members that in January 2009 following work by the Corporate Plan Steering Group, Members agreed to divide the Corporate Plan into two parts : a business plan and a separate annual review.

The prioritising at programme level will be worked on once the 09/10 Business Plan has been approved.

Mr Smale commented that the direction of travel is very positive; there has been huge improvement in performance management. He suggested that the NPA's core priorities, together with how the budget will link to them, would be very useful if listed in brief on one page.

Mr Purser advised that no apologies are made for the register being so long. Members need to be aware of the strategic risks the Authority faces.

The Chief Executive (National Park Officer) advised that the intention was to distribute the Business Plan to partners at all levels e.g., Defra, Natural England etc. Following Mr Smale's suggestion he advised that something more concise would be produced for Parish Councils.

RESOLVED:

Members:

- (i) Approved the Business Plan 2009/10
- (ii) Approved the Strategic Risk Register 2009/10

2362 2009/10 National Park Grant and Draft Net Revenue Budget Process

Members received the report of the Director of Corporate Services (NPA/09/013). Mrs Brown advised that this work will be taken forward with the Business Plan.

Mrs Brown drew attention to paragraph 5.2 which illustrated how the budget was linked to the approved practices and to the appendices, which provided the comparisons between 208/09 and 2009/10 as requested by Members. Mrs Brown indicated, however, that the variation across the two years was not really comparable due to budget re-alignment and the fact that budgets are zero rated each year. Attention was also drawn to the fact that the Housing and Planning Delivery Grant has presented an opportunity to offset a considerable amount of expenditure in 2009/10, which will not be recurrent. Any uncommitted funds from this grant will be kept in reserve, pending the outcome of some planning issues.

The 2009/10 budget is considered to be robust and affordable even with the shortfall arising from the late pay award for 2008/09, which means the salaries budget is understated. It is considered that the service reviews currently in progress will allow this pressure to be met.

For the medium term, although assurances are given in paragraph 6.2 regarding NPG for 2010/11, in the current financial climate, prudence would indicate that this settlement cannot necessarily be relied on. Further reports will be brought to the Authority during the year regarding the medium term financial plan and the impact on reserves.

Mr Smale commented that the current MTFP would leave the Authority with reserves of around £900k at the end of 2012. He expressed concern that the Authority appeared to be "easing up" on staffing costs in years two and three

rather than trying to reduce them as planned. Mrs Brown replied that the current MTFP did not take into account the outcome of existing reviews as sufficient information was not yet available, but it was the intention that the ongoing reviews would reduce staffing costs. In response to a further query Mrs Laws advised that the Authority had maintained higher payments with regard to pensions than advised by the actuary, which should help against any future shortfall.

Mr Purser asked that recommendation no. 5 be amended to make it less open-ended. He suggested that 'in consultation with the chairman and Chairman of Audit and Governance Committee' should be added. This was agreed by Members.

RESOLVED:

Members approved the following as detailed in the report and appendices:

- (i) the net budget of £4,918,793 for the 2009/10 financial year
- (ii) the Medium Term Financial Plan for the years 2010/11 and 2011/12
- (iii) the Capital budget
- (iv) the revenue provisions

and authorised

- (v) the Chief Executive (NPO) to vire money between functional areas, as required, as the outcomes of the business reviewed become clearer during the year, in consultation with the Chairman of the Authority and Chairman of Audit and Governance Committee

2363 Prudential Indicators 2009/10 to 2011/12 and Treasury Management Strategy

Members received the report of the Head of Finance (NPA/09/014). She advised that the Authority has a small asset base; there is no outstanding borrowing for capital purposes. The Authority has an overdraft facility but does not use it.

Investment management – The Authority is constantly monitoring the 'Fitch' status (credit rating) of Barclays Bank. Mrs Laws assured Members that the Authority's investments will always be high security and high liquidity.

RESOLVED:

Members:

- (i) approved and adopted the prudential indicators for 2009/10 to 2011/12 contained within the report
- (ii) approved in principle the outline Capital Programme, subject to receiving option appraisals for individual schemes
- (iii) approved and adopted the Treasury Management Strategy for 2009/10 including the Annual Investment Strategy

2364 MOSAIC : Building Local Black and Minority Ethnic Capacity for Engagement with National Parks

Members received the report of the Principal Learning and Outreach Officer (NPA/09/015). The Head of Education, Information and Communication Service presented the report. He advised that MOSAIC is a £1.7million national strategic initiative which all National Parks are signed up to. It will also help DNPA to deliver some of the corporate priorities as detailed in the Delivery Plan; it will also help to attract additional funding and encourage community involvement.

Members asked to see tangible, real project examples; this was noted by officers for future feedback.

RESOLVED:

Members:

- (i) noted the progress in securing funding leverage at the national level
- (ii) recorded their continued support and agreed to contribute to the Mosaic project

2365 Delivery of the Dartmoor National Park Management Plan

Members received the report of the Director of Park Management (NPA/08/016). She reported that at the Authority meeting in September 2008, Members agreed the following actions:

- (i) set up a Delivery Board
- (ii) set up a web based monitoring system
- (iii) publish a newsletter

The Delivery Board was set up on 18 December 2008. Ms Goodfellow gave a demonstration of the new monitoring system which has been constructed, with grateful thanks to the Head of ICT and some assistance from Exmoor NPA.

The monitoring system is found by following the route below:

- Open the website ; www.dartmoor-npa.gov.uk
- Select 'Looking After' (across the top)
- Select 'Management Plan' (situated on the left)
- Scroll down to 'Monitoring Progress'
- Click on 'Searchable register' and select your choice from the Drop-down menus

RESOLVED:

Members noted the content of the report.

2366 Tree Preservation Orders and Section 211 Notifications (Works to Trees in Conservation Areas) Determined Under Delegated Powers

The Authority received the report of the Trees and Landscape Officer (NPA/09/017).

RESOLVED:

That Members noted the decisions in the report.

2367 Draft Minutes of the Dartmoor Access Forum – 2 December 2008

The Authority noted the report.

Mr Harper reported that he had been to another meeting on Tuesday 3 March 2009. Discussion had taken place in respect of the Loop Road regarding proposed car parks, disabled access etc. The Director of Park Management confirmed that their letter had been received.

2368 Notes of the G10 Group Meeting – 19 December 2008

The Authority noted the report.

2369 Minutes of the Devon Strategic Partnership – 15 January 2009

The Authority noted the report.

2370 Verbal Reports

Mr Hitchins reported that he had attended the Dartmoor Trust meeting on 24 November 2008 and made the minutes available at the end of the meeting; a copy is attached to these Minutes.

Devon Economic Partnership - Mr Hitchins reported that he had attended the 'Weathering the Storm' conference which was led by Devon County Council. One of the outcomes was the recommendation for authorities to recommend development rather than conservation.

It was reported that at the Devon County council PRow meeting earlier in the week, the committee had voted to open two public rights of way to Vixen Tor. This will now be subject to due process including possible appeal.

DARTMOOR NATIONAL PARK AUTHORITY

3 April 2009

MEMBER ALLOWANCESReport of the Director of Corporate ServicesRecommendation : **That Members:**

- (i) Agree the increase in Member allowances for 2008/09 be held at 2.45%**
- (ii) Request a further review of the Member allowance scheme be undertaken to be considered by the Authority in June 2009**

1 Introduction

- 1.1 The Members allowance scheme was last reviewed in 2007 and a revised scheme was approved by the Authority in June 2007 to take effect from 1 April 2007.
- 1.2 The revised scheme did not substantially change the operation of the scheme, but did significantly amend the Schedule of Member Allowances to better reflect the increased involvement of Members in Committees and working panels.
- 1.3 The scheme has subsequently allowed for an annual uplift in allowances linked to the pay award for staff.

2 Current Situation

- 2.1 The link to the pay award for staff, while providing an objective benchmark for increases, does present some difficulties due to the timing of the pay award notification. This is particularly evident for 2008/09.
- 2.2 Members were advised at the meeting of the Authority in March 2009 that the pay award for staff had finally been settled following arbitration. This resulted in a further increase of 0.3% in addition to the 2.45% awarded in October 2008. This increase has been applied for staff, backdated to April 2008.
- 2.3 In calculating the increase for Members of this additional 0.3%, the maximum benefit would be £15.00 for the year and the minimum 50p. For the majority of Members the increase will be £6 per annum.

3 Proposal

- 3.1 In view of the administrative work involved in applying this increase compared to the benefit for Members, we would like Members to consider waiving this increase, and to agree the initial 2.45% award as the final award for 2008/09.

3.2 Due to this and other slight anomalies and issues arising out of the current allowance scheme, to approve a further review of the Member Allowance Scheme for consideration in June 2009.

4 **Implications for People in Under-represented Groups**

None

LORNA BROWN

Background Papers: NPA/07/038

DARTMOOR NATIONAL PARK AUTHORITY

3 April 2009

DARTMOOR GRANTReport of the Director of Park ManagementRecommendation: That Members:

- (i) comment on and approve the implementation of the Dartmoor Grant scheme as outlined below with roll-out from May 2009**
- (ii) request twice yearly reports on delegated decisions made under the grant scheme**

1 Members will recall in May 2008 (minute no. 2231) agreeing to move towards a single grant process separate to the Sustainable Development Fund, with a single point of entry and standard application process, terms and conditions. This followed the recommendations of a report commissioned from Devon Audit Services on 'Grant Giving within Dartmoor National Park Authority' which was completed in February 2008. Until now, the Authority has offered grants under around 20 headings, with small budgets which are often underspent, with little publicity or promotion.

2 The feasibility of a single Dartmoor Grant to help local people and organisations to deliver National Park purposes and particularly Management Plan objectives has therefore been explored with the aim of designing a grant scheme that is easy to administer and apply for and supports National Park purposes. It is now proposed that a new Dartmoor Grant is implemented based on the following

2.1 For the public:

- Clear guidance on the Dartmoor Grant placed on the DNPA web page (draft attached at Appendix 1)
- An electronic application form
- A single point of entry for applications for a Dartmoor Grant under one or more of four headings – natural environment, cultural heritage, community well-being, promoting understanding and enjoyment
- Standard terms and conditions underpinned by further specific terms and conditions only where absolutely necessary (e.g. for materials in historic buildings grants)
- Current availability of funds publicised on web page
- Potential sources of alternative funding (signposting) included on the web page
- Explanation of links with the DSDF

2.2 Internal management:

- A single point (in the newly created Resources Service) at which grants are received and logged before being passed to the specialist Responsible Officer

- Internal tracking centralised with one data base and grant spending monitored monthly
 - Assessment of grants recorded against published criteria
 - A Grants Forum of grant-giving officers to meet quarterly chaired by the Director of Park Management to programme spend for the next quarter
 - Grants to the value of £2000 to be approved by the grant giving officer; between £2000 and £5000 to be approved by the relevant Director or Chief Executive; and over £5000 to be approved by the Authority (as in the Financial Regulations approved in May 2008)
 - All grant decisions reported retrospectively to the Authority twice a year, publicised at this time (as well as at the time of decision, dependent on project)
 - Every opportunity to be taken for publicising grant assistance from DNPA
- 3 A total budget of £36,000 (as in 08/09) has been allocated in the budget for 2009/10 for the Dartmoor Grant with a similar amount provisionally in 2010/11, and 2011/12. Allocations have been made under the four headings above but will be reviewed at the six months with re-allocations where necessary. Opportunities will be sought for external funding.
- 4 Some further work remains to be completed on electronic forms and process flow charts but it is expected that the new Dartmoor Grant will be launched in May 2009.
- 5 Members are invited to comment on the proposals above and approve the scheme with or without modifications.
- 6 Implications for People in Under-represented Groups.
- 6.1 The Dartmoor Grant as outlined above will improve accessibility to DNPA grants for under-represented groups

SUZANNE GOODFELLOW

Background Papers

'Grant giving within the Dartmoor National Park Authority' – Report by Devon Audit Services, February 2008

Dartmoor Grant – Draft Guidelines for Applicants

What's it for?

The Dartmoor Grant is a one-off grant intended to help local people and organisations to deliver National Park purposes - to enhance the natural beauty, wildlife and cultural heritage of Dartmoor; to promote the understanding and enjoyment of Dartmoor's special qualities and support the well-being of its local communities. Any project which benefits Dartmoor's natural or historic environment and/or the people who live in or who visit Dartmoor will be considered. The Dartmoor Grant is particularly focussed on helping people to work towards the goals in the Dartmoor National Park Management Plan (web link to be added).

Grants are available under three headings:

- Natural environment – e.g. tree planting, tree surgery, and wildlife enhancement;
- Cultural heritage – e.g. repair of historic buildings, enhancement of historic features, research and survey work;
- Community projects – e.g. village enhancement schemes;
- Promoting understanding and enjoyment e.g. one-off events, education and arts projects.

Insert examples of successful grant applications (pictures and short text, quotes) e.g. school bus shelter, veteran trees, historic building repair, archaeological feature, educational art event

What are the criteria?

Projects must fulfil one or more of the criteria below. They must

- 1 Conserve or enhance Dartmoor's landscape, wildlife or cultural heritage
- 2 Promote opportunities for the understanding and enjoyment of Dartmoor's special qualities by the public
- 3 Foster the social and/or economic well-being of Dartmoor's local communities
- 4 Contribute to the delivery of the Dartmoor National Park Management Plan.

How much can you apply for?

Amounts available for each project will vary but can be as much as £10,000 or as little as £100, depending on the overall costs and expected benefits. You will normally be expected to find some money for the project yourself and/or from other funders and you will be asked to tell us this.

The total amount available for 2009/2010 is £36,000. Currently this is(to be updated monthly)

Who can apply?

Any person, organisation or community group. You would normally be based on Dartmoor, but not necessarily. You do need to show that your project will benefit Dartmoor in some way, based on the criteria above. You will also need to make sure you have all the relevant permissions in place, including from landowners and statutory agencies where necessary.

What are the terms and conditions: (to be attached)

How do I apply for a Dartmoor Grant?

Fill out the on-line application form (link to be added).

What will happen next?

You submit the application online



Your application will be acknowledged within 7 working days and given a unique application number.

You will be given the name of a Responsible Officer and a timeframe for a decision.



You will be contacted by the Responsible Officer, who will check for more details where necessary and explain any additional terms and conditions.

You will be told immediately within 7 working days if there are no funds available or you are not eligible.



We will make a decision on your grant application as follows:

- up to £2000 by the Responsible Officer, normally within 4 weeks
- between £2000 and £5000 by the relevant Director or Chief Executive normally within 4 weeks
- over £5000 by the National Park Authority, normally within 8 weeks



You will be informed of the decision within the agreed timeframe and any terms and conditions



All successful Dartmoor Grants will be reported to the National Park Authority in a public document at 6 monthly intervals and made available on line on the Authority's web page



You will be asked to confirm that the work has taken place, and to let us know the outcomes and any publicity specified in your grant acceptance letter.



We will approve the work before the grant is paid. We may ask for pictures or reports or need to inspect it and if so, we will do this within 4 weeks of being notified of completion.



The grant is paid to you

Where can I find other sources of funding? (links to be added)

DARTMOOR NATIONAL PARK AUTHORITY

3 April 2009

HISTORIC BUILDINGS GRANT AID SCHEMEReport of the Head of Cultural Heritage ServiceRecommendation : **That the grants made under delegated powers be noted****1 Background**

1.1 The budget allocation for 2008/09 was £12,000. From this the Service has offered five grants towards the repair of historic buildings which has supported in excess of £70,000 worth of work. A further application is currently being processed. Two grants totalling £2,000 towards Dartmoor's historic features have also been supported through this budget. Take up is currently around £7,500 for historic buildings but it is anticipated to be in excess of £8,800 by the end of the financial year. This, together with the grants to historic features, will leave £1,000 underspend.

Beneficiary	Amount (£)	Grant Use
Church House, Throwleigh	£1,600	Towards re-thatching Eligible costs : £15,900
Lower Natsworthy, Widecombe-in-the-Moor	£2,600	Towards roof repairs Eligible costs : £10,772
Caseley Court, Lustleigh	£453	Towards window repairs Eligible costs : £1,810
Town Hall, Ashburton	£1,600	Towards roof repairs Eligible costs : £40,000
Chancery Cottage, North Bovey	£1,283	Towards re-thatching Eligible costs : £5,130

Implications for People in Under-represented Groups

None.

DEBBIE GRIFFITHS

DARTMOOR NATIONAL PARK AUTHORITY

3 April 2009

**DEVON COUNTY COUNCIL (BYWAY OPEN TO ALL TRAFFIC NO. 4, ASHBURTON)
DEFINITIVE MAP MODIFICATION ORDER 2009**Report of the Principal Access & Ranger OfficerRecommendation : **That the content of the report is noted**

- 1 Devon County Council has made a Definitive Map Modification Order (DMMO), the effect of which if confirmed, will be to reclassify the bridleway at Pennsland Lane, Ashburton to a byway open to all traffic (BOAT). The consultation deadline for responses is 3 April 2009.
- 2 A copy of the plan of the route is attached at Appendix 1.
- 3 Background**
 - 3.1 An application was submitted to Devon County Council to reclassify the status of the bridleway to byway status. Devon County Council determined the application, having considered all the available evidence, and resolved not to make an Order.
 - 3.2 The applicant subsequently appealed and the Government Office directed the County Council to make the Order. If the matter results in a public inquiry, Devon County Council has indicated they will oppose the Order.
- 4 Report**
 - 4.1 The Authority is not aware that vehicular use of the bridleway has been established through use by the public "as of right". The ranger team has always managed the route as a bridleway, in accordance with the legal status recorded on the Definitive Map held by Devon County Council. The public's rights to use bridleways are defined as being on foot, riding or leading a horse and by pedal cyclists.
 - 4.2 In the early 1990's reports of motorbikes using the route resulted in an increase in patrols to the area, with motorcyclists being stopped and turned back. In 2007 signs were erected at both ends of the claimed route which state "No Unauthorised Vehicles Beyond This Point RTA 1988 section 34(1)".
 - 4.3 A letter of objection has been sent to Devon County Council on the grounds that the claimed route is managed as a bridleway, as recorded on the definitive map and statement of public rights of way.

4.4 If the matter is determined by Public Inquiry then the Authority's position would be to support Devon County Council in opposing the order on the basis outlined in this report.

5 Implications for People in Under-represented Groups.

5.1 People in underrepresented groups will be able to continue using the route as a bridleway.

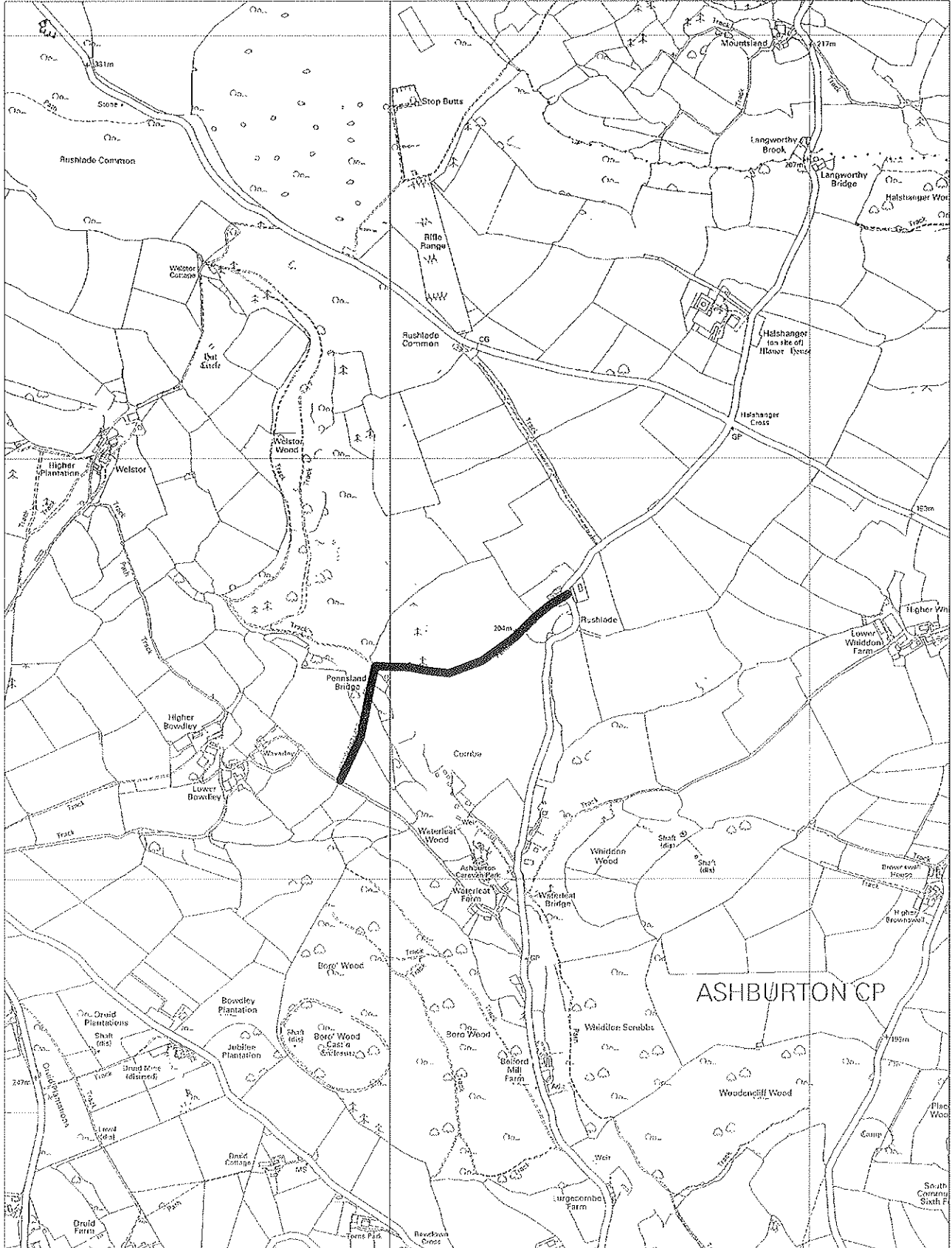
ANDREW WATSON


Background Papers

Devon County Council (Byway Open to All Traffic no. 4, Ashburton)

Definitive Map Modification Order 2009

Attachment Appendix 1 - Devon County Council (Byway Open to All Traffic no. 4, Ashburton) Definitive Map Modification Order 2009 Order Plan




 Dartmoor National Park Authority
 Parke
 Bovey Tracey
 Newton Abbot
 TQ13 9JQ

Bridleway No. 4 Ashburton
 Pennisland Lane

Scale: 1:12500
 Date: 24 Mar 2009
 CentreX 275208.229
 CentreY 72378.979

Author: A Watson
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DARTMOOR NATIONAL PARK PLANNING AUTHORITY

3 April 2009

**TREE PRESERVATION ORDERS AND SECTION 211 NOTIFICATIONS
(WORKS TO TREES IN CONSERVATION AREAS)
DETERMINED UNDER DELEGATED POWERS**

Report of the Trees and Landscape Officer

Recommendation : **That the decisions be noted.**

TREE PRESERVATION ORDERS

Teignbridge

Ref: 27/12/4/52a 11 Amberley Close, Ashburton SX 7442 7058

Application to crown reduce a mature beech. The works will have minimal impact in the health or appearance of the tree.

Permission was granted subject to the following conditions:

- 1 The works are carried out within two years of the date of this consent
- 2 Five working days' notice to be given to the Authority prior to the commencement of approved works
- 3 All works to be carried out in accordance with BS 3998:1989. Recommendations for Tree Work

Ref: 27/12/4/10 25 Wallaford Road, Buckfastleigh SX 7338 6585

Application to fell an acacia and reduce the height of a mature western red cedar. The acacia has a split stem and is liable to failure in high winds. The works to the western red cedar will have minimal impact in the health or appearance of the tree.

Permission was granted subject to the following conditions:

- 1 The works are carried out within two years of the date of this consent
- 2 Five working days' notice to be given to the Authority prior to the commencement of approved works
- 3 All works to be carried out in accordance with BS 3998:1989. Recommendations for Tree Work
- 4 Replacement planting of a standard rowan or birch within the crown spread of the original during the first planting season following felling

Ref: 27/12/4/103 10 Fullaford Park, Buckfastleigh SX 7328 6584

Application to crown reduce a mature oak and lime tree by 15% . The works will have minimal impact in the health or appearance of the trees.

Permission was granted subject to the following conditions:

- 1 The works are carried out within two years of the date of this consent
- 2 Five working days' notice to be given to the Authority prior to the commencement of approved works
- 3 All works to be carried out in accordance with BS 3998:1989. Recommendations for Tree Work

West Devon

Ref: 27/12/4/18 **Old Town Park Woodland, Okehampton** **SX 5838 9416**

Application to coppice trees growing along the West Okement River. The works are being carried out to increase biodiversity along the river.

Permission was granted subject to the following conditions:

- 1 The works are carried out within two years of the date of this consent
- 2 Five working days' notice to be given to the Authority prior to the commencement of approved works

SECTION 211 NOTICES

Teignbridge

Ref: 27/12/3/08/24 **Harwood House, Buckfastleigh** **SX 7359 6605**

Notification to fell a mature copper beech. The tree has a large basal cavity and is prone to failure in high winds.

A Tree Preservation Order has not been made.

Ref: 27/12/3/08/25 **Hamlins Way, Buckfastleigh** **SX 7381 6618**

Notification to fell a semi-mature rowan and reduce the height of a group of alder and sycamore trees. The rowan cannot be seen from publically accessible land and has no public amenity value. Reducing the height of the alder and sycamore will have minimal impact on the character of the Conservation Area.

A Tree Preservation Order has not been made.

Ref: 27/12/3/08/26 **2 East Street, Ashburton** **SX 7561 6986**

Notification to reduce the crown of a pittosporum and cut back a buddlia by 2m. The works will have minimal impact on the character of the Conservation Area.

A Tree Preservation Order has not been made.

BRIAN BEASLEY

GREATER DARTMOOR LAG MEETING MINUTES

2:30pm Monday 12 January 2009
Dartmoor National Park Authority, Parke, Bovey Tracey

Attendees:	Trevor Smale (TS) Chair	DNPA
	Andrew Shadrake (AS)	Dartmoor Circle
	Christopher Kirwin (CK)	DTF/WDJP/TaVi
	Carol Trant	South Hams District Council
	Gaynor Hughes	South Hams District Council
	David Kinross (DK)	Community Council of Devon
	Helen Lynch (HL)	Tea's Me
	Ian Hague (IH)	SWRDA
	Jill Tomalin (JT)	Totnes & District Community Strategy Group
	Paul Baker (PB)	DARE
	Phil Markham (PM)	DNPA
	Steve Matson (SM)	Teignbridge District Council
	Stewart Horne (SH)	West Devon BIP
	Sue Wroe (SW)	CVS-Teighbridge/South Hams/West Devon
	Tim Beavon (TB)	West Devon Borough Council
	Liz Abell (LA)	DR
	Katie Young (KY) Minutes	DR

- 1 **Welcome & Apologies**
Philip Coaker (PC) Dartmoor Farmers Association
Philip Davies (PD) Dartmoor Partnership
2. **Local Action group Appointments**
- 2.a **Election of Vice Chair**
Vice Chairman forms were sent to every member, DR received 2 replies both stating that the members would like to nominate at the meeting.
It was agreed the Vice Chairman would have the responsibility of chairing the meeting and acting as the face of the GDLEAF when the chair was absent, the vice chair would also be allowed to sign documents on behalf of the GDLEAF.
Decision: CK nominated SH, it was agreed unanimously that SH should be Vice Chairman
3. **Minutes of the Last Meeting**
Amendments:
7. amended to 'the LAG approved the document which is now adopted as the Local Development Strategy for the Greater Dartmoor LAG'
11a. Change "two standard appraisals" to "two standard appraisers"
With these amendments, the minutes of the last meeting were passed as true and accurate and signed by the Chair (TS)
4. **Matters Arising**
2.A (01/12/08) Forms are to be returned by Tuesday 6 January and the Vice Chair will be elected at the next meeting Monday 12 January. **Complete**

2.a (01/12/08) KY to send out Vice Chair forms to members not present by Tuesday 6 January. **Complete**

4.2.5 (01/12/08) KY to provide a list of members from whom code of conduct forms not yet received and provide copies to these members. **Complete**

4.2.6 (01/12/08) Board Members to let KY know if they also wish to receive paper copies before the meeting. **Complete.**

4.7.1 (01/12/08) Members to contact KY if they wish to nominate a named substitute, including whether or not papers should be supplied to this

ACTION

person.

Action: JT to notify KY whom she wishes to have as a named substitute

JT

8.C (01/12/08) group members to read the GDLEAF guidance leaflet in their own time and return comments back to KY before 12/12/08. **Complete**
LA wanted clarification on who is eligible to apply for funding e.g. would individual business's be eligible or groups of businesses. The criteria for each element of the funding were discussed and it was agreed that the fundamental eligibility criteria would normally be bids from groups of businesses, consortiums, charities, community organisations and local authorities, but in exceptional circumstances, where the project is particularly innovative, individual projects would be considered. The exception to this was the small energy grants / loans fund s which is aimed at individual businesses.

Action: LA to ensure the leaflet is updated to reflect this

LA

8.c (01/12/08) LA to ensure that a project summary of each project is added on to the website after the decision has been made. **Noted for future reference**

8.c (01/12/08) PR group to prepare communication to call for projects.
Action: Due to illness PR group have had to reschedule their meeting for 22/01/09.

9.b (01/12/08) PR group to send out a statement to project applicants on the current situation

Action: See above

11.d (01/12/08) LA to prepare a matrix (including geography, priorities, documentation, financial information and means testing, specific project themes) to be circulated to members and responses compiled in time for the next meeting. **Complete**

PR Group

5. Programme Progress

LA stated that until the RDA offer letter and the partnership agreement are in place and the European monitoring visit is complete and reported on, the GDLEAF cannot issue out any money or contracts to projects. In reality, the March meeting (02/03/09) will be the earliest the GDLEAF should be able to choose and issue money out to projects.

5.a European Monitoring Team Visit

LA stated that the visit will take place on 26/01/2009 in Devon Renaissance Okehampton office. The visit will be combined with the South Devon Coastal LAG visit. The RDA European and appraisal team will check the systems and procedures that Devon Renaissance have in place for LAGs, as a result of this visit it is expected there will be a list of actions to complete.

5.b Offer Letter from RDA

IH stated that the final template of contract is to be issues to the LAG's, if SHDC sign the delivery plan and hand it back to the RDA, then the RDA will send the Offer letter to SHDC (the accountable body).

5.c Partnership agreement with accountable body

LA explained this was related to the partnership between GDLEAF, delivery body and accountable body. North Devon LAG have their partnership agreement already in place, DR will be using this agreement as a template for the GDLEAF agreement. CT added that SHDC were progressing with the SLA and were confident that the document would be signed off shortly.

Action: LA will circulate the partnership agreement to the members and members to respond with comments before the European monitoring team visit (26/01/09)

LA and ALL

6. Budget – Spend to Date

This is a standing item on the agenda; to date there is no project expenditure from the GDLEAF.

LA stated that the expenditure to date on shared elements of the LAG activity, such as the Scheme Guidance Manual and website will not be invoiced until it is known how many LAGs will be sharing the costs.

7. Application Process

LA went through the matrix answers.

Proposal No	Proposal recommendations	Agreement
1) That the geography covered by project applications should be actively managed	1. To use PR / Marketing to promote the programme across the full geography 2. To actively seek LEAF members from across the area 3. To monitor the geography of projects applications over the first year, and consider action if necessary after this time	1 & 3 Agreed. 2-not seen as necessary at the moment
2) That the funding profile per priority (as presented in the Local Development Strategy) is adhered to	1. To encourage different types of activity through project development 2. To use PR / Marketing to encourage different types of project 3. To work within the existing funding profile, then review its appropriateness as part of the annual Delivery Planning process	All 3 agreed
3) That projects should provide financial information regarding their organisation as part of the application process	1. To establish a sub group of LEAF members with financial expertise to produce a list of documents that projects must supply, scaled according to organisational circumstance 2. Arrears payments based on evidenced defrayal remove risk of fraudulent financial claims, so this need not be a consideration	LA, SH, AS, DK and TS to meet to discuss financial issues immediately after mtg
4) That funds are prioritised for applicants with less funds themselves	1. That this type of prioritisation is not implemented as a policy but considered on a case by case basis 2. That any decisions where this is a consideration is carefully documented and the reasons made public (transparency!)	It was agreed that this issue should not arise as the appraisal process will throw up any abnormalities.
5) Providing summary project documentation (only) to LEAF meetings	1. That a summary report is prepared for meetings to include summary of project activity, costs, funding and outputs, appraisers comments and recommendation and applicant responses to queries 2. That other documents are available on request 3. That this report is reviewed for its suitability after it has been tested, and is revised accordingly	All 3 agreed

be dedicated to appraiser training and project decision.

Action: LA/KY to prepare an appropriate agenda for March 2nd.

LA/KY

TS stated that it was GH last GDLEAF meeting and on behalf of the members thanked GH for all her hard work and contribution to the running the GDLEAF

Date, Time and Place of next meeting

2.00pm on 2 February 2009 at Dartmoor National Park Authority, Parke, Bovey Tracey.

Meeting closed at 5.15pm

Name:

Signed:

Date: